

Kanohar Lal P.G. Girls Degree College, Meerut



Annual Quality Assurance Report
2016-17

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

I. Details of the Institution

1.1 Name of the Institution

1.2 Address Line 1

Address Line 2

City/Town

State

Pin Code

Institution e-mail address

Contact Nos.

Name of the Head of the Institution:

Tel. No. with STD Code:

Mobile:

09897901360

Name of the IQAC Co-ordinator:

Dr. Kiran Pradeep

Mobile:

09897901360

IQAC e-mail address:

klsmmv@kanohar.org

1.3 NAAC Track ID (For ex. MHCOGN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/54/AKA/27 Dated 08/01/2011

1.5 Website address:

www.kanohar.org/klsmm

Web-link of the AQAR:

<http://www.kanohar.org/klpg/forms/admin/collegeadmin/collegeinternal.aspx?mode=edit&id=1>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B	2.30	2011	07/01/2016
2	2 nd Cycle	B+	2.31	2016	04/11/2021
3	3 rd Cycle	----	----	----	----
4	4 th Cycle	----	----	----	----

1.7 Date of Establishment of IQAC:

DD/MM/YYYY

21/02/2011

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR 2011-13 submitted on 11/10/2013
- ii. AQAR 2013-14 submitted on 10/06/2015
- iii. AQAR 2014-15 submitted on 08/03/2016
- iv. AQAR 2015-16 submitted on 26/07/2018

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.11 Name of the Affiliating University (*for the Colleges*) Chaudhary Charan Singh University, Meerut

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University ---

University with Potential for Excellence --- UGC-CPE ---

DST Star Scheme --- UGC-CE ---

UGC-Special Assistance Programme --- DST-FIST ---

UGC-Innovative PG programmes --- any other (*Specify*) ---

UGC-COP Programmes ---

2. IQAC Composition and Activities

2.1 No. of Teachers 07

2.2 No. of Administrative/Technical staff 01

2.3 No. of students ---

2.4 No. of Management representatives 03

2.5 No. of Alumni ---

2.6 No. of any other stakeholder and community representatives --

2.7 No. of Employers/ Industrialists ---

2.8 No. of other External Experts ----

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

IQAC acts as a quality circle for our college. Involvement of the external and committee members in the panel of IQAC has helped the college in many ways. IQAC has played a vital role in the administrative and academic functioning of the college. It has led to:

- Increased coordination among different stakeholders like management, principal, faculty and staff. Regular meeting of IQAC have helped to have direct communication between management, faculties, Principal, students and staff. Which have led to many positive changes and led to good practices in our college like distribution of time table to student at the time of admission, giving subject induction to students and having departmental induction in each department to familiarise the students with college and departmental rules, library procedure etc. We are able to be proactive due to IQAC.
- Developing co-ordinated thinking and team work in the institute.
- Alignment of different activities of different departments. Many departments conduct different activities in which students of other department's also participate like remedial classes for Hindi spelling are conducted for whole college students by Hindi department, cultural event is organised by Music department for the whole college.
- Direct communications has led to minimum grievances and have positively motivated our faculties which have resulted in decreased rate of retrenchment.
- Institute also became aware about the changes in the external environment and helps in the implementation of the changes in the college.
- NAAC inspection for II cycle was conducted in the campus.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
<ul style="list-style-type: none"> • Orientation program of the faculty is to be done. • Induction program of the students should be done within a week of the starting of the classes. • Use of ICT should be increased in teaching. • Efforts should be made to involve more and more students in our annual educational event ‘Saarthak’. • Efforts should be made to increase participation of parents in Saarthak. • More and more students should be encouraged to participate in sport activities in and out of the campus. • Sports day will be celebrated. • Remedial classes for spellings should be conducted by Hindi department. • Talk will be organised on “Common Issues of Health Fitness.” • Guest lecture will be organised on Common Health Problems. • Guest lecture will be organised on Women Safety. • Awareness program will be conducted on “Betio Ki Suraksha”. • Teachers Day will be celebrated. • Talk will be organised on Suicide and its prevention by Psychology department. • Workshop on Hindi language and spellings will be organised. • Talk will be organised on Moral Values. 	<ul style="list-style-type: none"> • Two day orientation program was done of the faculties before the starting of the regular classes. • Induction program was conducted by every department within a week of the starting of the classes. • Departments are using ICT in their teaching. • Every passing year sees the increasing number of students getting involved in ‘Saarthak’. • Increased number of parents visited Saarthak. • Numbers of students participating in sports activities have increased in and out of the campus.. • Sports day was celebrated. • Remedial classes were conducted by Hindi department. • Talk was organised on health fitness by medical committee. • Guest lecture was organised on Common Health Problems. • Guest lecture was organised on Women Safety. • Awareness program was conducted on Betio Ki Suraksha. • Teachers day was celebrated by organising a talk on “Mere Shikshak” and Expression Box”. • Talk was organised on “How to prevent suicide.” • Workshop on Hindi language and spellings was organised. • Talk was organized on “Adhunik Parevesh me

<ul style="list-style-type: none"> • Parent Teacher meeting will be conducted once a year. • Practice class on Online Forms filling. • Awareness rally will be organised on AIDS. • Students will be made aware about AIDA through videos on AIDS/HIV. • Students will be made aware about Use and Misuse of Social Media. • Talk will be organised on Leprosy and Leprosy and its myth. • Industrial visit will be organised for Home Science, Economics, Drawing and painting and Commerce department. • Talk will be organised on “Digital and Cashless Banking.” • Guest lecture will be organised on “Personality Enhancement with positive attitude.” • Exhibition and talk on “Awareness on Cultural Heritage of Meerut.” • Students will be made aware about their voting rights and its importance through essay, slogan, nukarnatak and poster competition. • Visits will be organised to exhibitions for Home Science and Drawing department. • Nutrition week will be celebrated by home science department. • Art exhibition “PARAMPARA” will be organised by the Drawing department. • Students will be made aware about various career prospects in their respective subjects. • Poster competition will be organised on “BetiBachaoBetiPadao”. • Guest lecture should be organised on “Income tax”, GST and Fincnial Awareness. • Recreational tour will be organised for the students. • Guest lecture on resume making and interview skills should be organized. 	<p>BadalteNaitikMulye.”</p> <ul style="list-style-type: none"> • PTM was conducted by B.Ed and Psychology department. • Students were made to practice online forms. • Awareness rally was organised on AIDA and students were also made aware through videos. • Students were made aware about Use and Misuse of Social Media though leture and presentation. • Talk was organised on Leprosy and its Myths. • Industrial visit was organized for Home Science, Drawing, Economics and Commerce Department. • Talk was organised on Digital and Cashless Banking. • Guest was organised on personality. • Exhibition and talk was conducted on “Cultural Heritage of Meerut”. • Awareness week was celebrated for voting rights and various activities were conducted during the week. • Students and faculties of Home Science and Drawing department visited exhibitions. • Nutrition week was celebrated by Home Science Department. • Art exhibition “PARAMPARA” was organised by drawing department. • Students were made aware about various career prospectuses in their subjects. • Poster completion was organised. • Guest lecturers were organised on Income tax, GST, and Financial
---	--

<ul style="list-style-type: none"> • A workshop should be organized by the medical committee. • Guest lecture should be organized on different career prospects. • Lecture will be organized for commerce students to make them aware about the different career prospectus after B.Com. • Students should be encouraged to become computer friendly. For this purpose all departments should encourage and motivate their students to learn computer. • An alumni meet should be held during the session. • Farewell party will be organized during the session. • Cultural program should be organized during the session. • Workshop on meditation will be organised. • PD classes will be conducted. • Scout and Guide camp will be organised for B.Ed students. • Micro teaching and simulated teaching will be conducted for B.Ed students. • Seven days camp of NSS will be organised. 	<p>Awareness.</p> <ul style="list-style-type: none"> • Recreational Tour to Hastinapur was organised. • Guest lecture, video lecture were organized on Resume making and interview skills. • A workshop was organized by medical committee. • Guest lecture was organised on different government and non- government career prospects. • Lecture was organized for commerce students to make them aware about the different career prospectus after B.Com. • Students are encouraged and motivated to use more and more of computer. • An alumni meet was conducted for the old students of the college. • Farewell party was organized at the end of the session. • Two days cultural program was organized during the session. • Three day workshop was organised on meditation. • PD classes were conducted for B.Ed students. • Scout and Guide camp was organised. • Micro teaching and Simulated teaching was conducted for B.Ed students. • Seven days camp of NSS was organised.
---	---

** Refer to Annexure (i), (ii)*

2.15 Whether the AQAR was placed in statutory body Yes No

Management --- Syndicate --- Any other body ---

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	02	-----	-----	-----
PG	02	----	06	-----
UG	12	-----	01	-----
PG Diploma	-----	-----	-----	-----
Advanced Diploma	-----	-----	----	-----
Diploma	-----	-----	----	-----
Certificate	----	----	-----	-----
Others		----	B.Ed	-----
Total	16	----	08	-----

Interdisciplinary	-----	-----	-----	-----
Innovative	-----	-----	-----	-----

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	M.A., M.Com.
Trimester	-----
Annual	B.A., B.Com., B.Ed.

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

NO

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	10	03	07	---	----

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year	Asst. Professors		Associate Professors		Professors		Others		Total	
	R	V	R	V	R	V	R	V	R	V
	---	---	---	---	---	---	---	---	---	---

2.4 No. of Guest and Visiting faculty and Temporary faculty 04

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	----	----	----
Presented	----	----	----
Resource Persons	----	----	----

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Most of the practices which have been introduced in the last few sessions were carried forward in the current session. An educational two day event “Saarthak” was organized at the college level in which each department participated. Saarthak has helped our students twofold: academic and non-academic. It has helped the students in understanding difficult topics of the subjects through activities, models and games. Students learn to work in a team, they gain confidence and improve their communication skills by presenting their topics and answering the queries of the visitors.

Other innovative processes used in teaching and learning by different departments are:

- Remedial classes of Hindi language had been incorporated in the time table to improve the Hindi spellings of the students.
- Video lectures have been conducted in the different department.
- Different educational activities such as quiz, competitions, guest lectures, workshop, seminars etc were conducted regularly during the session.
- ICT is being used regularly by students and teachers in teaching and learning.
- Macro teaching of B.Ed students has been done through PPT.
- To encourage book reading and to aware students about current affairs news period and library period has been incorporated in the time table.
- Students were sent on industrial visits and exhibitions for practical understanding of their subjects.
- Use of ICT has been made compulsory for B.Ed students.
- English department shows BBC plays and movies for various writers of their syllabus.
- Drawing department regularly conducts video classes and demonstrations for students.
- Prior to their formal classes students are made aware about their subject and syllabus through subject induction.
- Weekly tests and pre-university exams are taken of B.Ed students.

2.7 Total No. of actual teaching days during this academic year

205

2.8 Examination/ Evaluation Reforms initiated by the Institution:

No Reforms initiated by the university.

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

0	0	2
---	---	---

2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise

Distribution of pass percentage: Due to dates and mark sheets, result analysis is under process

2.11 Course/Programme wise

Title of the Programme	Total no. Of Students	Total no. of students appeared	Division						
			I %	II %	III %	Back	Absent	Fail	Pass %
B.A.	244	244	32	172	30	09	NIL	01	95%
B.Com	127	127	73	47	07	NIL	NIL	NIL	100%
B.Ed	16	16	16	NIL	NIL	NIL	NIL	NIL	100%
M.A. (Drg.&Ptg.)	20	20	20	NIL	NIL	NIL	NIL	NIL	100%
M.A.(Psychology)	09	09	09	NIL	NIL	NIL	NIL	NIL	100%
M.A.(Economics)	12	12	4	3	2	3	NIL	NIL	75%
M.A. (Home Sci.)	16	16	11	NIL	NIL	05	NIL	NIL	69%
M.A. (Hindi)	28	28	13	15	NIL	NIL	NIL	NIL	100%
M.A. (Political Sci.)	08	08	07	01	NIL	NIL	NIL	NIL	100%
M.A. (English)	19	19	05	11	NIL	03	NIL	NIL	100%
M.Com	26	26	17	09	NIL	NIL	NIL	NIL	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC brings the principal, faculty and management on one platform. It helps in planning, decision and gives ideas to improve the quality of the academic environment of the college. IQAC coordinates with the different cells and committees of the college and provides guidance, suggestions, resources as and when required. It helps in the academic planning of the session. In the Ist IQAC meeting of the session academic planning of the whole session is presented and discussed. In the IInd and IIIrd IQAC meetings of the session the planning implemented is monitored and reviewed and necessary changes required are done in the planning for the remaining session. In the IVth IQAC meeting of the session overall working of the academic session is reviewed and preliminary planning of the next academic session is done.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	01
UGC – Faculty Improvement Programme	---
HRD programmes	---
Orientation programmes	---
Faculty exchange programme	---
Staff training conducted by the university	---
Staff training conducted by other institutions	---
Summer / Winter schools, Workshops, etc.	01
Others	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	08	01	NIL	01
Technical Staff	NA	NA	NA	NA

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-----	-----	-----	-----
Outlay in Rs. Lakhs	-----	-----	-----	-----

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-----	-----	-----	-----
Outlay in Rs. Lakhs	-----	-----	-----	-----

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-----	-----	-----
Non-Peer Review Journals	-----	-----	-----
e-Journals	-----	-----	-----
Conference proceedings	-----	-----	-----

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	----	----	----	----
Minor Projects	----	----	----	----
Interdisciplinary Projects	----	----	----	----
Industry sponsored	----	----	----	----
Projects sponsored by the University/ College	----	----	----	----
Students research projects <i>(other than compulsory by the University)</i>	----	----	----	----
Any other(Specify)	----	----	----	----
Total	----	----	----	----

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. Of conferences organized by the Institution	Level	International	National	State	University	College
	Number	----	----	----	----	----
	Sponsoring agencies	----	----	----	----	----

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-----
	Granted	-----
International	Applied	-----
	Granted	-----
Commercialised	Applied	-----
	Granted	-----

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
----	----	----	----	----	----	----

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

03

03

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF ---

SRF ---

Project Fellows ---

Any other ---

3.21 No. of students Participated in NSS events:

University level 50 State level ---

National level --- International level ---

3.22 No. of students participated in NCC events:

University level --- State level ---

National level --- International level ---

3.23 No. of Awards won in NSS:

University level --- State level ---

National level --- International level ---

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Extension activities were conducted by the NSS throughout the year. Some of them are:

- Under “My City My Initiative” 100 students and faculties participated in Guinness world record painting.
- Under “Swacchata Abhiyan” students spread awareness about the importance of cleanliness.
- Awareness was done about the importance of AIDS and Leprosy and its Myths.
- Awareness was done to Love Our City.
- Awareness was done about Voting Rights through awareness week.
- Two day medical check-up camp was organized for the TDKL Inter college students.
- Tree plantation was done.
- Rally was organized to aware the society about the cleanliness.
- People were made aware about water conservation and NashaMukti through laghunatika.
- Students of Malin Basti were given English speaking training and awareness was done through Nukar Natak on Beti Bachao.
- Cleanliness and gardening was done in Shiv Mandir near college.
- Save Water Save Life, awareness was done about the importance and saving of water.
- Guest lecture was organised on Community Mental Health.
- Student of Psychology of 11th & 12th of TDKL were given lab visit to understand apparatus.
- Counselling was done of TDKL Inter students.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	3.07 acres	---	---	-----
Class rooms	28	----	---	----
Laboratories	03	----	----	----
Seminar Halls	01	----	----	----
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	---	10 Laptop	----	----
Value of the equipment purchased during the year (Rs. in Lakhs)	---	1,48,000	----	----
Others	-----	101631	----	----

4.2 Computerization of administration and library

- Administration office is computerized.
- Library has been made automated. Books are issued online.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	34284	-	115	32707/-	34399	-
Reference Books	1988	-	-	-	-	-
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	-	-
e-Journals	459	-	52	-	511	-
Digital Database	-	-	-	-	-	-
CD & Video	97	-	05	-	102	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Laptop	Printers	Internet modem	Projector screen	Speakers	Projector
Existing	54	04	13	10	03	08	06
Added	00	10	00	00	00	00	00
Total	54	14	13	10	03	08	06

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

Every department has computers and internet connection. Internet browsing is available to all the faculties, students as well as the staff of the college at the computer centre and in their respective departments during working hours of the college.

4.6 Amount spent on maintenance in lakhs:

i) ICT	101750
ii) Campus Infrastructure and facilities	555531
iii) Equipments	----
iv) Others	5566
Total:	662847

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

5.2 Efforts made by the institution for tracking the progression

5.3 (a) Total Number of students

UG	PG	Ph.D.	Others
1373	276	05	---

(b) No. of students outside the state

NIL

(c) No. of international students

NIL

Men	<table border="1" style="width: 100%; text-align: center;"> <tr> <th>No</th> <th>%</th> </tr> <tr> <td>NA</td> <td>---</td> </tr> </table>	No	%	NA	---	Women	<table border="1" style="width: 100%; text-align: center;"> <tr> <th>No</th> <th>%</th> </tr> <tr> <td>100</td> <td>%</td> </tr> </table>	No	%	100	%
No	%										
NA	---										
No	%										
100	%										

Last Year						This Year					
General+ Minority	SC	ST	OBC	Physically Challenged	Total	General+ Minority	SC	ST	OBC	Physically Challenged	Total
264 + 216	512	---	800	01	1793	231 +159	537	NIL	722	01	1650

Demand ratio - ----- Dropout % -----

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counselling and career guidance

To counsel and guide the career of student's different activities were conducted during the session:

- Guest lectures on personality development were conducted by Mrs. Anita Mahendru.
- Three day workshop was conducted on Tie & Die, T-shirt designs through stencil painting, key holder making etc to motivate students to get self-employed.
- Basic Computer proficiency classes were conducted.
- Students were made aware about different job sites.
- Workshop was conducted on resume making.
- Guest lecture was organized on Different Career Options available after B.Com and M.Com for commerce students.
- Students were taught basic interview skills.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
----	----	----	-----

5.8 Details of gender sensitization programmes

- Lecture was conducted on Chota Parivar Sukhi Parivar.
- Talk was organised on Beti Bachao Beti Padoo.
- Talk on Celebrating Girl child.
- Students were made aware about POSCO.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	----	----
Financial support from government	621	5260342/-
Financial support from other sources	----	----
Number of students who received International/ National recognitions	----	----

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

No major grievances were reported during the session

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision and Mission:

Provide education to equip our students for playing a meaningful role at home, workplace and in society with emphasis on education for employability.

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is developed by the board of studies in the university. Suggestions are given and sent by our senior faculty members who are the member of the Board of Studies.

6.3.2 Teaching and Learning

- A two day annual event “Saarthak” is an educational event. In this event students display the topics related to their syllabus through charts, models and games, which helps them to prepare their subject in a better way. This event makes the students more confident & knowledgeable about their subject. It provides the student’s activity based learning.
- A slot has been provided in the time table to conduct different activities like debate, extempore, seminars, quiz etc.
- Faculties are motivated to teach students through ICT.
- Free computer learning is provided to students to make them computer literate and motivate them to learn through ICT.
- Students are encouraged to search material online.
- Facility of INFLIBNET has been provided to faculties.
- Lectures by senior students are also arranged to motivate students.
- Video lectures are shown to students to make the lecture interesting.

6.3.3 Examination and Evaluation

NA

6.3.4 Research and Development

Faculties & students were provided. INFLIBNET to facilitate them in their research & studies.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Issue of books to the students is done by computer.
- Fully functional and internet enabled computer lab is in the campus where students classes are held regularly as per the need.
- Renovation of the campus has been done throughout the year.

6.3.6 Human Resource Management

- Two days induction program is conducted for the faculties before the starting of the classes.
- Computer with NET has been provided in the department so that teachers can search about their subject on net and gain knowledge which helps them to be a more efficient and effective teacher.
- Grievances of our staff is taken care of. There is open door policy in our college. Any member of our staff whether teaching or non-teaching can approach principal regarding their grievance and the problem is taken care of immediately.
- Peons were provided the opportunity to learn computer.

6.3.7 Faculty and Staff recruitment

Faculty recruitment was done before the starting of the classes so that the teaching does not get affected and classes can start on time. No post was left vacant in the session. Best available staff had been kept and they are given all support from the management to grow and learn.

6.3.8 Industry Interaction / Collaboration

As the members of the committee are industrialist there is regular interaction with the industries.

6.3.9 Admission of Students

Admission is done on the basis of merit and reservation as per the government rule. College does not have any role to play in it. It is done by the university.

6.4 Welfare schemes for

Teaching	----
Non teaching	----
Students	----

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	---	---	---	---
Administrative	---	---	---	---

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

No new reforms

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

No efforts were made by the University in session 2016-17

6.11 Activities and support from the Alumni Association

Two alumni functions were held in the college. One for arts & commerce students and one for B.Ed students in which our ex- students were invited.

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

One day function is organised in a year in which they are rewarded & motivated. Employees' State Insurance facility has started from the current session which has given them their family the facility of Provident Fund & Medical benefits.

6.14 Initiatives taken by the institution to make the campus eco-friendly

In our college we have ample of open space. We have a big playground for the students. To make campus eco-friendly new plants and grass had been planted. Seasonal plants of flowers, shrubs are also planted to make campus green and beautiful.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Two day orientation program was done of the faculties before the starting of the regular classes.
- Induction program was conducted by every department within a week of the starting of the classes.
- Departments are using ICT in their teaching.
- Saarthak was organized in the month of November, every passing year sees the increase in the number of students participation.
- Guest lecture was conducted on Beti Bacaho Beti Padao and Celebrating Girl Child.
- Numbers of students participating in sports activities have increased and sports day was also celebrated.
- Faculties and students were encouraged to use INFLIBNET.

- Workshop in Hindi language and spellings was conducted.
- Guest lecture was organized on different career prospects.
- Lecture was organized for commerce students to make them aware about the different career prospectus after B.Com.
- Students are encouraged and use more and more of computer.
- Students went for Industrial visits.
- Students and faculties visited exhibitions
- Teacher's day was celebrated.
- Awareness was done on AIDS and Leprosy and its Myths.
- Nutrition week was celebrated by Home Science department.
- Three day meditation camp was organised by B.Ed students.
- Awareness program was done on Cashless Economy and Digital India.
- Awareness program was done on voting rights through awareness week and campus adda.
- NSS conducted seven days camp.
- Personality development lectures were conducted.
- PTM was conducted in B.Ed and Psychology departments.
- Scout and Guide camp was organised for B.Ed students.
- Workshop was conducted on Green India.
- Guest lecture was conducted on Chotta Parivar Sukhi Parivaar.
- Are creational tour was organized for the students.
- Farewell party was organized at the end of the session.
- An alumni meet was held.
- NAAC inspection for II cycle was conducted in the campus.
- Guest lecture on health issues and fitness was organized by the medical committee.
- Students are encouraged and well maintained lab is provided to them motivate them to learn computer and use it in their learning.
- Students were made aware about the rule of the university regarding short attendance and their parents were informed through letters posted by college regarding their wards short attendance.
- Cultural event was conducted.
- Regular visits by female doctor were done during the session.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Annual educational event “Saarthak”.
- Posting Letters for short Attendance.

**Refer to annexure (iii)*

7.4 Contribution to environmental awareness / protection

- Efforts were done to convert bio-waste into Khaad. $\frac{1}{4}$ ~~km~~ $\frac{1}{2}$
- Burning of waste is no allowed in the campus.

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

SWOT Analysis	
<p><u>Strength</u></p> <p>Girls College</p> <ul style="list-style-type: none"> • Safe environment of the college • Well qualified teaching staff • Use of ICT in teaching learning process • Geographical location of the college • Organizing annual educational event “Saarthak” • No constraint of resources for teaching. 	<p><u>Weakness of faculty</u></p> <ul style="list-style-type: none"> • Sanctioned number of government faculty not available. • There is vast difference between the salary of government and self-finance teachers, which results in unhealthy environment within the teachers in campus. • Our students come from a background where their parents have lack of awareness about their professional future. • Students come from rural and far of areas, they cannot extend their stay in college if required.
<p><u>Opportunities</u></p> <ul style="list-style-type: none"> • Preparing students for competitive exams. • Aware students about various career prospects. 	<p><u>Threat</u></p> <ul style="list-style-type: none"> • Opening of new private colleges in the city. • Lack of interest of students in traditional stream of BA and MA. • Lack of secure environment in the city.

8. Plans of institution for next year (2017-18)

- Interview of the self-finance faculty will be done before the starting of the next session.
- Two days orientation program will be conducted for the faculties.
- Induction program of the students will be done in their respective departments prior to the starting of the regular classes.
- Students and teachers will be encouraged to increase use of ICT in teaching and learning.
- Students will be given online assignments to make them use computer.
- Efforts will be made to make teaching more effective by using different modes of teaching.
- Educational tour will be organized for the students.
- Recreational tour will be organised for the students.
- Students will be made aware about the rule of the university regarding short attendance and their parents will be informed through letters posted by college regarding their wards short attendance.
- Alumni meet will be conducted in the month of April.
- Different activities like debates, seminars and extempore will be incorporated in the time table and conducted throughout the session.
- Guest lectures on resume making and interview skills will be organized during the session.
- Remedial classes of Hindi language will be incorporated in the time table.
- Guest lecture on health issues should be organized.
- Regular visit of female doctor will be arranged in the campus.
- Workshop should be organized on yoga and meditation.
- Farewell party will be conducted in the month of May.
- Cultural program will be organized in the month of February.
- Awareness will be created among the students about the protection of females.
- Sports day will be organized in January.
- Faculties and students will be encouraged to use INFLIBNET.
- Workshop on resume making will be conducted during the session.
- Saarthak will be organized in the month of November.
- Guest lectures will be organized on women welfare issues.
- One day program for non-teaching staff will be organised by Samata group.
- One day program will be organised for teaching staff by Sankalp group.
- Parliament visit will be organised for B.Ed students.

Signature of the Coordinator, IQAC

भवद्वीया
(डा० किरण प्रदीप)
Principal
Kanoor Lal Postgraduate Girls College
Meerut

Signature of the Chairperson, IQAC



Annexure (i)

Kanoharlal Postgraduate Girls College, Meerut

Academic Calendar 2016-17

S. No.	Event	Date
1.	Admission of B.A. 1 st year & M.A., M.Com. 1 st semester	According to date given by university
2.	Induction program of teaching staff	21 st and 22 nd July 2016
3.	Last date of admission in all classes of B.A., M.A. & M.Com.	According to the university
4.	Starting of classes	25 th July 2016
5.	Induction program of the students	Within one week of starting of classes
6.	Celebration of Independence Day	15 th August 2016
7.	Debate/Seminar/Workshop/Quiz/Guest Lectures/Academic Visit	September 2016 to January 2017
8.	1 st internal exam of M.A. & M.Com. (I & III Semester)	October 2016
9.	Celebration of Gandhi Jayanti	2 nd October 2016
10.	Sarthak	November 2016
11.	2 nd internal exam of M.A. & M.Com. (I & III Semester)	December 2016
12.	External exam of I & III Semester of Master Classes	According to the university
13.	Celebration of Republic Day	26 th January 2017
14.	Sports Day	February 2017
15.	Seven days camp of NSS	February 2017
16.	Last day of B.A and B.Com. classes	According to the university

17.	Viva-voice/Practical exam of Master classes	February 2017
18.	1 st internal exam of M.A. & M.Com. (II & IV Semester)	March 2017
19.	End Term exam of B.A and B.Com.	According to the university
20.	Alumni Meet	April 2017
21.	2 nd internal exam of M.A. & M.Com. (II & IV Semester)	April 2017
22.	External exam of II & IV Semester of Master Classes	According to the university
23.	Summer Vacation	According to the university

Annexure (ii)

**KANO HAR LAL POSTGRADUATE GIRLS
COLLEGE, Meerut**

Affiliated to Chaudhary Charan Singh University, Meerut

DEPARTMENT OF TEACHER EDUCATION

NAAC Accredited

BACHELOR OF EDUCATION

ACADEMIC CALENDAR (2016-17)

S. No.	EVENTS	DATE & MONTHS
1	Admission of B.Ed. students	According to date given by University
2	Orientation Program of B.Ed. student	19-07-16 To 23-7-16
3	Starting of classes	25-07-16
4	Celebration of Independence day	15 Aug.2016
5	Rakhi-making competition	Aug.2016
6	Celebration of Teachers Day	5Sep. 2016
7	Quiz	September 2016
8	Hindi Essay competition	September 2016
9	Hindi Diwas	Sep. 2016
10	Celebration of Gandhi Jayanti	2 Oct. 2016
11	Workshop on Hindi Application	October 2016
12	National Unity Day-Sardar Vallabh bhai-Birth Day	Oct.2016
13	Educational Tour	October 2016

14	Deepawali celebration	October2016
15	Sarthak	November2016
16	Micro-teaching	November2016
17	Simulated Teaching	December2016
18	New –Year Celebration	January2017
19	Celebration of Republic Day	26January2017
20	English Grammar Competition	Feb 2017
21	Sports Day	Feb 2017
22	Cultural-Program	March 2017
23	Holi Celebration	March 2017
24	Alumni Meet	April 2017

Annexure (iii)

Two best practices:

(i) Sarthak:

Sarthak is an annual two day educational event organized by the trust of the college. In this event B.Ed department of the college also participate and put its stall. Students take the topics from their syllabus. Emphasis is given on presenting the topic through charts, games and models. Sarthak helps the students to prepare their topics and also makes the syllabus more creative and easy to understand. Presenting the topics through charts, models and games helps them to understand the topic easily.

Sarthak has developed the interest of the students in their syllabus; learning by doing has made their teaching more effective and interesting. Every year the participation of students is increasing and our students are benefitting from it academically as well as it is also helping in their personality development.

(ii) Posting Letters for short attendance

Parents of Students were informed about their wards shorts attendance through letters which were posted twice during the session. Parents were notified about the attendance rule at the time of admission and they were asked to sign on the admission form regarding the attendance.